

**North Carolina Phi Beta Lambda
State Executive Council Meeting – January 29, 2011**

The North Carolina Phi Beta Lambda (NC PBL) State Executive Council met on Saturday, January 29, 2011. John Anderson called the meeting to order at 9:01 am. A quorum was present.

Attending:

Mr. John Anderson, President	Mr. Robert Pope, Western Region VP
Ms. Andrea Alston, Eastern Region VP	Mr. Sam Miller, Central Region VP
Mr. Aaron Foster, Secretary-Treasurer	Mr. Ellis King, Historian
Ms. Debbie Wood, President's Adviser	Ms. Robin Listerman, Central Region VP's Adviser
Ms. Jamie Conrad, Western Region VP's Adviser	Mr. Dan Hazlett, State Adviser
Ms. Teresa Parker, Eastern Region VP's Adviser	Dr. Kathie Doole, Awards Program Director
Ms. Roberta (Robbie) McDonald, Prof. Div. Director	Ms. Susan Stinson, Publications Director
Mr. Kenneth Kleiner, Chapter Development Director	Mr. Michael Coffey, Professional Division President
Mr. Chad Nichols, Professional Division VP	Ms. Michele Parrish, Professional Division Sec/Treas.
Ms. Kathy Toler, Sec/Treas. Adviser & Leadership Dev. Director	

A motion was made by Mr. Kleiner to approve the minutes of the August 28, 2010 meeting with changes. Motion was seconded and passed.

Mr. Hazlett discussed the financial review. \$1,268.86 for "Adopt A Student" will be coming from the Foundation. A copy of the 2010-2011 Budget financial report was received and reviewed.

Mr. Hazlett and Mr. Kleiner reported that there were 500 paid members as of January 29, 2011. There are approximately 8-10 chapters not reporting. If any council member has contact with a non-reporting chapter, please contact Mr. Kleiner or Mr. Hazlett. A chapter list was passed around to update the chapter presidents.

Ms. Toler reported the Fall Kick-Off's were successful with good attendance. The Fall Leadership Development Conference (FLDC) was held on November 12-13, 2010 with 176 delegates attending comprising 25 chapters and eight professional division members. There were 11 membership displays and 5 non-trivia teams. Attendance was up and people were excited about the conference. It was suggested for 2011 the leadership workshops be held on Friday so more business people and advisers can also attend the workshops. Other hotels in the area are being looked at for possible future locations. It was suggested to put the NCPBL conference information on the hotel's Facebook page. Input was also wanted for possible changes to the conference. A survey was suggested to be given at Tip-Off to ask chapters about having food on Saturday, dance or no dance, and time to have dinner with own chapter.

Mr. Coffey reported that there were 166 Professional Division members. Ms. Parrish discussed the Professional Division Financial Statement. As of July 1, 2010, the beginning balance was \$3,247.00 with total deposits of \$2,672.00, total expenses of \$2,375.14, and an ending balance (December 31, 2010) of \$3,543.86.

Mr. Nichols reported that the Professional Division needs 24 more members to meet the membership goal. There will be a PD mailing in February for the SLC and SLC judges.

Mr. Nichols reported that the 'Adopt A Student' program was successful. The newest SLC pin is in production. The order form will be available online with pins being delivered to the SLC. The company manufacturing the pins is donating all expenses except for the metal used in the pins.

Mrs. McDonald requested than any leads for SLC sponsorships be sent to her or Mr. Nichols.

The Goals and Action Plans will be updated on the NCPBL website where most are currently completed.

It was suggested that a summary of the current officer accomplishments be put on the website as well as a final farewell from the officer team and a possible officer video. It was also suggested that the current officers create information for the incoming officer team to help in the transition by passing on a notebook of information and/or flash drives which would include a list of good and bad ideas.

Ms. Stinson reported that the deadline for the upcoming newsletter is March 11. Officer articles as well as chapter articles will be due to both Ms. Stinson and Mr. King. The website will be updated with information about the upcoming SLC. Officers need to be active on the FaceBook sites.

Ms. Toler reported that the Tip-Off's are on schedule for February 3 at the three locations. There will be fewer handouts but information will be given about the SLC Guide, competitive events and deadlines, TLLA, NLC, February 12 Day of Service, and running for office. There is a budget of \$100 for each Tip-Off location.

Mr. Hazlett reported that the upcoming SLC is falling into place. There will be a mini guide given out at the Tip-Off's along with a registration guide to advisers. It was decided by general consensus that we hold off with online registration until next year so it can be tested thoroughly as well as offer adviser training.

Dr. Doole reported on the upcoming SLC deadlines – both March 2 and March 9 for all items dealing with the conference. The 2011 State Awards Program Committee includes Sandra Boyd, Isothermal Community College; Sonya O'Brien, Mount Olive College; Connie Porter, Southeastern Community College; Walter Martin, Vance-Granville Community College/Wake Technical Community College; and, Edward Fubara, Campbell University.

Mr. Hazlett discussed the NLC which is being held at the Orlando Hilton on June 23-26. The PBL conference will be held at that hotel and the FLBA conference will be in 3 hotels. Part of the hotel rate covers the meeting space.

Mr. Hazlett reported that \$1,000 was received from Duke Energy in recognition of Ms. Robbie McDonald for her work to an organization. He also reported that Mr. Kleiner, Dr. Doole, and he attended the FBLA-PBL Summit in San Antonio, TX on January 14-16.

Mr. Hazlett made a motion to endorse an amendment to the NCPBL Bylaws concerning Council approval to bring amendments for a state vote. After discussion, both pros and cons, the amendment was withdrawn.

A motion was made to adjourn the meeting at 11:15 am. It was seconded and approved.

Minutes Respectively Submitted by:
Kathie Doole and Kathy Toler
Advisers for State Secretary-Treasurer

Approved: June 11, 2011